

POSITION: DESIGN STAFF WITH INTERIOR DESIGN FOCUS

ABOUT BBT ARCHITECTS:

Over the past 45 years, BBT Architects has developed a dynamic architectural practice with a diverse portfolio of public, commercial, interior design, and planning projects. Across Oregon, we have developed a reputation for a thoughtful approach that promotes meaningful interactions. Our collaborative process focuses on conversation and curiosity. We believe that embedding these ideas in our every action makes for better design, a more vibrant work culture, and enduring client relationships. As a woman-owned firm, BBT is guided by our core values: **Curiosity, Responsibility, and Courage**, which inspire us to create spaces that connect people to places while preserving resources. As community members and community makers, our team is motivated and passionate about designing for a better future.

ABOUT THE POSITION:

As a **Design Staff with Interior Design Focus** member at BBT, you will have a unique opportunity to contribute to architectural and interior design projects from concept to completion. Collaborating with our interior designer, architects, clients, and consultants, you will integrate interior design expertise with architectural vision to create inspiring, functional spaces. This dual role combines creativity, technical proficiency, and a commitment to quality while fostering your professional growth.

KEY RESPONSIBILITIES:**Architectural Design Responsibilities:**

- **Conceptual Design:** Assist project teams in translating requirements into innovative design concepts.
- **3D Modeling:** Produce detailed models for documentation and visualization.
- **Schematic Design:** Contribute to schematic drawings, integrating feedback and regulations.
- **Design Development:** Create architectural plans, elevations, and sections, maintaining design integrity.
- **Sustainability Integration:** Incorporate sustainable practices into both interior and architectural designs.
- **Construction Documentation:** Prepare detailed drawings and specifications in collaboration with the project team.

Interior Design Responsibilities:

- **Collaboration with Interior Designer and Architects:** Work closely with architects to align interior design concepts with architectural objectives.
- **Client Engagement:** Understand client needs, present design solutions, and gain approvals for interior proposals.
- **Programming:** Gather and analyze project-specific data, including space requirements, user needs, and operational goals, to develop a foundational design framework that aligns with client objectives.
- **Space Planning:** Create efficient layouts that enhance functionality and aesthetics, adhering to building codes.

- **Material and Finish Selection:** Recommend materials, finishes, and furnishings that align with design goals and budgets.
- **3D Visualization:** Develop renderings and models to help clients visualize interior concepts.
- **Vendor Coordination:** Manage relationships with suppliers and contractors to ensure seamless execution.
- **Quality Assurance:** Conduct site visits to ensure designs are executed as planned.

QUALIFICATIONS:

- Bachelor's in architecture or interior architecture or a Master's degree in Architecture or a related field.
- Preferred experience of 3-5 years as an Architecture Designer with a strong desire to learn about Interior Architecture or Interior Design.
- Proficiency in architectural software such as Revit, SketchUp, Adobe, and 3D modeling tools.
- Strong conceptual design skills and the ability to visualize and communicate design ideas effectively.
- Knowledge of architectural principles, building systems, and construction materials.
- Attention to detail and a passion for creating well-crafted, functioning, and aesthetically pleasing designs.
- Excellent communication and teamwork skills. Ability to work well in a collaborative team environment.
- Enthusiasm for staying updated on the latest industry trends and best practices.
- K12/Higher Education experience is a plus.

WHAT WE OFFER:

At BBT Architects, our culture is rooted in teamwork and collaboration. We value hardworking individuals who contribute positively to their surroundings. We provide a competitive salary commensurate with experience and a comprehensive benefits package that includes:

- **Employer-Paid Health Benefits (Employee Only):** We offer comprehensive medical, vision, and dental coverage to maintain your overall health.
- **Employer- Paid Short-term and long-term disability insurance** to provide financial security in times of need.
- **Employer-Paid Life insurance** for peace of mind and financial protection for your loved ones.
- **Optional flexible spending account.**
- **A retirement plan with company contributions** to secure your future.
- **Balancing Work and Life—**Every Friday throughout the year, the BBT office closes at noon to encourage staff to explore Central Oregon's unique venue with coworkers, friends, and family.
- **Fridays at Nine-** BBT engages learning and inquiry through our weekly "Fridays at Nine" gatherings. This time allows for conversations around what we do, how we do it, and why we do it from different perspectives.

For more information about BBT, please visit us at www.bbtarchitects.com.

You can also find us on [LinkedIn](#), and [Instagram](#).

APPLICATION PROCESS:

We encourage you to apply if you want to join a forward-thinking architectural firm. Please submit your resume, cover letter, and a portfolio in a single PDF of no more than 10MB showcasing your work to employment@bbtarchitects.com.

BBT Architects is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

BBT Architects is dedicated to fostering a diverse and inclusive workplace. We encourage all qualified individuals to apply, regardless of race, ethnicity, religion, gender, sexual orientation, age, disability, or veteran status.